

THE CITY OF PLEASANTON

October 8, 2020

ADDENDUM NO. 1

REQUEST FOR QUALIFICATIONS (RFQ) for On-Call Structural Engineering Firm to Provide General Structural Engineering Services & Bridge Preventative Maintenance

This addendum is hereby made a part of the RFQ documents. It shall be the responsibility of the consultant to inform any affected sub-consultant of the content of this addendum.

The RFQ shall be modified/clarified as follows:

1. When can consultants anticipate to receive the responses to questions?
 - An addendum related to questions submitted by October 9, 2020 shall be issued no later than October 13, 2020.
2. On Page 11 of the RFQ, under Federal-Aid provisions, it states that form 12-F is required to be submitted. Per the LAPM, Chapter 12 forms should be completed during the PS&E phase of the project and not during the consultant selection phase. LAPM Chapter 10 forms are the forms required to be completed during the consultant selection phase. Please confirm that Exhibit 12-F form will not be required to be submitted with the RFQ.
 - Correct, form Exhibit 12-F is not required to be submitted as part of statement of qualifications.
3. Please confirm that 500 words per page requirement is meant to be an average and not hard limit for each page.
 - It is the goal to keep each page at 500 words.
4. Proposal requirements state that the Proposal shall be limited to 25 one-sided pages (8-1/2 inches x 11 inches). Can 11x17 size pages be used for projects schedule(s), tables, as graphics, as necessary?
 - If required, a maximum of four pages can be 11"x 17" for project schedules, tables and graphics, etc.
5. The RFQ requires Exhibit 10-T Conflict of Interest & Confidentiality Statement to be included in SOQ (see RFQ page 11). This exhibit should be completed by the Selection Panel personnel, and not by the proposing consultants. Please confirm that Exhibit 10-T is not required to be submitted with the SOQ.
 - Correct Exhibit 10-T is not required and was added in error. A conflict of interest statement will be needed as part of the statement of qualifications.
6. On Page 10 of 27, Item 5, Scope of Work requests to include a detailed scope of work including project deliverables, and details on critical design and environmental issues and solutions. Since the contract is for several possible types of structural on-call work, is the City actually looking for more of a general discussion of how workflow would

operate under a typical structural project? Or is there perhaps a specific example project we are to develop this detailed scope of work on?

- Please provide a general discussion of your workflow and example of typical scope that could be expected. Goal is to see companies approach to scoping a project especially a smaller type project that is typical from on call contracts.
7. Similar to Question #1, on Page 10 of 27 under Item 6, a detailed schedule for all phases of the project is requested. Please let us know if there is an example project to base this detailed schedule on or if we are instead to provide a loosely based schedule on a typical type of structural of project?
- Please provide a general discussion on your approach to scheduling a project and provide an example of a typical schedule that could be expected. The goal is to see how the companies approach to scheduling a project especially a smaller type project that comes from on call contracts.
8. Attachment 3, Existing Bridge Inventory Spreadsheet is very blurry and hard to read. Would it be possible to obtain a clearer copy?
- Original Appendix attachments were uploaded to the City's website and E-bidboard.
9. The RFQ mentions "assisting the City in evaluation, creation, and processing all required environmental documents and permits." Does the City intend for this task to entail structural engineering support for permitting and environmental done by others, or does the City want the selected consultant to provide the permitting and environmental documentation for the selected projects?
- It is not anticipated typical tasks issued under the on-call contract would trigger environmental permitting. This on call contract is not expected to be used for the generation of environmental documents for permits. However, if funding is obtained for a BMP project it will most likely require some environmental permitting which would be part of the task specific project scope and expected the consult or a sub-consultant would be responsible for obtaining the necessary permitting as part of the design. As a Caltrans funded project will require a proposal for the work as part of the second step process the qualifications of the environmental can be provided at that time. It would be good to demonstrate experience or understanding of the environmental process as work within channels for bridges and retaining walls does often require it. The City does not have in-house environmental permit specialist.

All other items of work in the RFQ document remain unchanged.



Adam Nelkie
Senior Civil Engineer

END OF ADDENDUM NO. 1